



**Level 2 Reading & Writing  
Proficiency**

**Sample 2**

**Key and Mark Scheme**

**Section W1A/W1 (25 marks)**

Usual criteria apply. Half marks may be awarded in this section.

Content organisation	<b>5 marks</b>
Accuracy	<b>5 marks</b>
Range of vocabulary and structure	<b>5 marks</b>
Appropriacy of tone and register	<b>5 marks</b>
Task completion	<b>5 marks</b>

**Section W2 (15 marks) A single mark out of 15 is awarded for both parts of section W2. Give marks according to the following mark scheme.**

Usual criteria apply. Half marks may be awarded in this section.

Content organisation / appropriacy	<b>5 marks</b>
Accuracy	<b>5 marks</b>
Task completion (including range of language)	<b>5 marks</b>

### Section W3 (10 marks)

2 marks for each fully correct answer.

1 mark for each correct part of the sentence, divided as shown below.

Different contractions are acceptable (*e.g. you had / you'd*). Answers may deviate slightly from the wordings below but the meaning must be correct for the mark to be awarded.

Words in square brackets [ ] are optional. Ignore incorrect punctuation.

**1 mark**

1. **She wishes** she

2. **If** he hadn't **lost** his job

3. **It's about** time you

4. **My old** computer wasn't **nearly**

5. **Only** by working together/if you work together will you find a **solution** to the problem.

**1 mark**

had **accepted** the job offer from that New York company.

he wouldn't have changed his career.

got in **touch** with your brother.

as/so expensive as this new one/computer.

### Section R1 (10 marks- 1 mark for each correct answer)

1. F
2. DS
3. T
4. F
5. F
6. B
7. A
8. B

For questions 9 – 10 ignore spelling mistakes arising from miscopying

9. lured (1)
10. dismal (1)

**Section R2 – Summary (10 marks)**

No half marks may be awarded in this section. Mark these questions using the marking criteria provided below. Up to 6 marks may be awarded for content. Up to a further 4 marks may be awarded for content organisation.

	Up to 6 marks				
Content	<p>Allow 1 mark each for any 6 of the following 8 points up to a maximum of 6 marks. In order to achieve the mark, the idea must align to the points provided below. The wording does not need to match exactly.</p> <ul style="list-style-type: none"> <li>• sea cows are up to 4 metres long</li> <li>• thick, elephant-like skin</li> <li>• dugongs have flat tails like dolphins</li> <li>• manatees have spoon-shaped tails.</li> <li>• heavy but don't have much blubber and are susceptible to cold.</li> <li>• brownish-grey in colour</li> <li>• flat cheek teeth [like cows]</li> <li>• strong lips</li> </ul>				
	4 marks	3 marks	2 marks	1 mark	0 marks
Organisation	<p>Candidate organises points into a logical flow. These are linked together using a range of conjunctions (<i>e.g. whilst, in contrast</i>). No redundant repetition. No copying verbatim from text apart from relevant vocabulary.</p>	<p>Candidate organises points logically but conjunctions may be limited. No redundant repetition. Some relevant copying verbatim from text may be evident.</p>	<p>Candidate organises points, but one or two may be out of logical sequence. Conjunctions may be limited or missing. Some repetition. Some sections copied verbatim from the source text.</p>	<p>Candidate does not organise points into any logical grouping. Large amounts (over 50%) of irrelevant text or text copied verbatim from the source.</p>	<p>The candidate produces little or no continuous text and/or the text produced is incoherent or illegible.</p>

**Section R3 (10 marks - 1 mark for each correct answer)**

1. I
2. M
3. B
4. H
5. D
6. K
7. J
8. C
9. L
10. A

**Section R4 (10 marks- 1 mark for each correct answer. Spelling must be correct)**

1. assessment
2. maintenance
3. employees
4. hazardous
5. inappropriately
  
6. expectations
7. relationship
8. impression
9. beneficial
10. misunderstanding[s]

**Section R5 (10 marks- 1 mark for each correct answer)**

1. for
2. such
3. on
4. in
5. were
6. until
7. before
8. who/that
9. others
10. can/may/could/might